



**ORANGE COUNTY SCHOOLS  
HOME EDUCATION PROGRAM**  
Directions for Filling out the Notice of Intent

Within 30 days of the establishment of a Home Education Program the parent or guardian must file a notice of intent. Students must reside in Orange County.

The following form is provided by OCPS for your convenience.  
If using this form, please fill out all sections.

**Parent/guardian Information**

- Last Name, First name of parent(s) or guardian(s)
- Residence address including zip code
- Home phone and work phone

**Student information- you may list up to 3 students on this form.**

- Last Name, First Name of Student(s)
- Date of birth of student(s), MM/DD/YYYY
- Grade that the student is in on the day this application is completed.
- Name of former school
- Gender
- Ethnic

Students who are entering Home Education from public school must be withdrawn from the public school before the notice of intent can be processed. Please make sure that you have officially withdrawn from the public school and attach a copy of the withdrawal form to this notice of intent. You should keep the original withdrawal form for your records.

**Additional Information**

- Participation in Florida Virtual School (grades 6-12 only)**  
If you plan on participating in Florida Virtual School for grades 6-12 please check here and attach a copy of your course request. (The Home Education office will confirm your status with Florida Virtual School when both the notice of intent and course requests are received.)
- Date the program started.**  
Must be within 30 days of today's date.
- Parent signature and date.**  
Your signature is verification that you have read the Home Education Packet, understand that the district does not issue grades nor a high school diploma in the Home Education Program, that all curriculum materials must be provided by the parent, agree to abide by the requirements of Home Education as stated in the Florida State Statutes and understand that failure to submit an annual evaluation will result in termination in the Home Education Program.
- You must enclose a self addressed, stamped envelope with this application to receive confirmation of registration.**

State Statutes only require that the Notice of Intent shall be in writing, signed by the parent, and shall include the names, addresses, and birthdates of all children who shall be enrolled as students in the home education program. The following form is provided by OCPS for your convenience.



**ORANGE COUNTY SCHOOLS  
HOME EDUCATION PROGRAM**

**NOTICE OF INTENT TO ESTABLISH A HOME EDUCATION  
PROGRAM**

Please print all information

|   |                   |                                |                               |
|---|-------------------|--------------------------------|-------------------------------|
| <b>Parent Information</b>   |                   |                                |                               |
| Last Name   |                   | First Name                     |                               |
| Address:  |                   | City                           | State Zip                     |
| Home Phone  |                   | Work Phone                     |                               |
| <b>Student Information</b>  |                   |                                |                               |
| Last Name   |                   | First Name                     |                               |
| Date of Birth   | Grade             | Former School                  |                               |
| Male___ Female___   | White___ Black___ | Hispanic___ Asian___           | Am. Indian ___ Multiracial___ |
| Last Name   |                   | First Name                     |                               |
| Date of Birth   | Grade             | Former School                  |                               |
| Male___ Female___   | White___ Black___ | Hispanic___ Asian___           | Am. Indian ___ Multiracial___ |
| Last Name   |                   | First Name                     |                               |
| Date of Birth   | Grade             | Former School                  |                               |
| Male___ Female___   | White___ Black___ | Hispanic___ Asian___           | Am. Indian ___ Multiracial___ |
| <b>Participation in Florida Virtual School (grades 6-12 only)</b> |                   |                                |                               |
| ___ Yes, I have attached course request                           |                   | ___ No, I am not participating |                               |
| Date the Program Started _____                                    |                   |                                |                               |
| Parent Signature _____ Date _____                                 |                   |                                |                               |

Return this form to  
Orange County Public Schools  
Attention: Home Education ELC-7  
445 W. Amelia Street  
Orlando, FL 32801  
Fax 407.317.3407